**补办毕业证明书申请表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 | |  | | 性别 |  | | 出生日期 | |  | | | | 身份证号 | | | |  | |
| 入学时间 | | |  | | | | 毕业时间 | |  | | | | | | 所在系别 | | |  |
| 所学专业 | | |  | | | | 层次 |  | | 学制 |  | | | 原毕业证号 | | | |  |
| 工作单位 | | |  | | | | | | | | | 联系电话 | | | |  | | |
| 遗失声明报刊名称、时间 | | | | | |  | | | | | | | | | 填表日期 | | |  |
| 申请原因 | 签名： 年 月 日 | | | | | | | | | | | | | | | | | |
| 系部审核意见 | 系主任签字： 年 月 日 | | | | | | | | | | | | | | | | | |
| 教科处审核意见 | 处长签字： 年 月 日 | | | | | | | | | | | | | | | | | |
| 院  领  导  审  批 | 院长签字： 年 月 日 | | | | | | | | | | | | | | | | | |
| 备  注 |  | | | | | | | | | | | | | | | | | |